

ORLETON PARISH COUNCIL

**Parish Councillors are summoned to attend a meeting of the Parish Council
to be held at 7.30pm
on Thursday 17th November 2022
at the village hall**

AGENDA

- 1. To receive apologies for absence.**
- 2. To consider appointing a HALC (CiLCA qualified) clerk for the meeting.**
- 3. To consider appointing a vice-chair.**
- 4. To consider any declarations of interest and written requests for dispensation on agenda items.**
- 5. To approve the minutes of the meeting held on 20th October 2022.**
- 6. Open session (limited to 15 minutes):**
 - 6.1 To receive a brief report from Ward County Councillor Sebastian Bowen.
 - 6.2 To receive views of local residents on parish matters
- 7. Finance**
 - 7.1** To note the bank balance –
 - 7.2 To consider and approve the following (but not limited to) outstanding invoices for payment:
 - a) HALC Clerk Cover – 21st October 2021 - £240.00
 - b) DC Gardening Services – Lengthsman duties – Oct 2022 £552.90
 - c) Leo Pest Control Services – Aug-Oct incl - £232.80
 - 7.3 To receive an update on signatories at Unity Bank
 - 7.4 To consider and approve the draft precept and budget documents for public consultation and agree consultation process and related publicity.
 - 7.5 To consider the appointment of an internal auditor for the financial year 2022-23
 - 7.6 To consider (in light of recent legal advice) the decision (made 25th August 2022) to donate £2,200 to the PCC to assist with the upkeep of church property.
 - 7.7 To consider making a donation of £2,200 to the PCC to cover costs associated with community activities.
- 8. To consider the following planning applications for determination by Herefordshire Council**
 - 8.1 – 223037 – The Maidenhead, Orleton, SY8 4JB
Proposed erection of a block of 5no detached single story holiday bed-sit letting units with associated drainage and removal of a mobile home and 3 no Leylandii fir trees.
 - 8.2 – 223525 – Little Overton, Orleton, Ludlow, SY8 4HZ
Dead Holly T1, T2 Dead Cherry (wild) – remove (cut down), T3 & T4 Small Ash Sapling – below 75mm diameter, T5 dead field Maple- cut out all dead branches.
- 9. Highways**
 - 9.1 To receive an update on highway safety issues at Comberton
 - 9.2 To consider submitting a Traffic Regulation Order application form to decrease from 40 mph to 30mph the permitted speed from the approach to the Ashley Moor turn to the eastern side of Comberton.
- 10. To consider setting up a working group to discuss options to mark the Coronation of King Charles III in May 2023**

11. To consider the options for the disposal of the defibrillator cabinet.

12. To appoint members to a Planning Group.

13. To consider the adoption of a Donation and Grants policy.

14. To receive an update on Kings Road flooding and related issues.

15. To receive an update on the donation of Christmas trees.

16. Matters relating to outside bodies:

16.1 – To receive feedback from a meeting with the interim Chair of ORA and consider any next steps

16.2 – To consider a draft letter to Trustees on grant funding and Terms of Reference for the parish council representative.

A resolution will be passed to exclude the press and public from the following confidential matter

17. Employment Matters:

17.1 - To receive an update on recruitment of a new clerk

17.2 –To receive an update on HALC advice in relation to employment matters and financial governance.

18. Matters for discussion at the next meeting.

19. Date of next meeting.

13th November 2022