Herefordshire Council

YOUR VOTE MATTERS
DON'T LOSE IT

Prospective Candidate

Directorate - Corporate Support
Electoral Services Office
Town Hall
St Owen Street
Hereford
HR1 2PJ

Tel: 01432 260107
Email: elections@herefordshire.gov.uk
Web: www.herefordshire.gov.uk/elections
Web: www.gov.uk/registertovote

Dear Candidate

Orleton Parish Election
Thursday, 12th January 2023
Orleton Parish

An election to fill the vacancy in the office of **Parish Councillor** for the above area will be held on **Thursday, 12th January 2023.**

I enclose a nomination pack containing the following –

Election Timetable
(CL) Candidate check list
(1a) Nomination papers x2 (only need to submit 1 copy)
(1b) Home address form
(1c) Candidate's consent to nomination (**MUST RETURN ALL 5 PAGES to be valid)**
(2) Certificate of authorisation (to use the name of a registered political party)
(3) Request for a party emblem (the use of a political party emblem on the ballot paper)
(4) Notice of withdrawal
(5) Request for a register of electors
(6) Request for absent vote list

Guidance for candidates and agents can be found on the Electoral Commission website: www.electoralcommission.org.uk/i-am-a/candidate-or-agent/parish-and-community-council-elections-in-england-and-wales

Informal check of Nomination Papers
You can send a copy of your nomination papers via email to nominationpapers@herefordshire.gov.uk . Please do this as early as possible to give the Returning Officer an opportunity to conduct an informal check. Sending a copy of your nomination paper via email is NOT a submission of your nomination paper, it is an informal check only, but will give you sufficient time to submit new nomination papers should your first set contain any errors.

Submitting your Nomination Papers
All nomination papers, the home address form and the candidates consent to nomination, must be delivered by hand to any place specified on the notice of election by 4pm on 19th working day before the poll **(Tuesday, 13th December 2022).** It is your responsibility to ensure that your nomination papers are delivered in the correct manner and by the required deadlines. We recommend that you or someone you trust hand-delivers them, so you can be sure they are delivered to the Returning Officer in time.

Your nomination papers must be submitted in person and cannot be submitted by post, fax, e-mail or other electronic means.

You should submit your nomination papers as early as possible to give the Returning Officer an opportunity to conduct an informal check and to give you sufficient time to submit new nomination papers should your first set contain any errors. **There will be no informal checks taking place on the last day to submit nomination papers - 4pm on the 19th working day before the poll (Tuesday, 13th December 2022).**

Contact Details
Please complete the contact details on the front of the nomination form, in case there is an issue/problem that we need to contact you urgently about. If you provide us with an email address, then future correspondence relating to this election will be communicated to you via your email address supplied.

Register of Electors
To obtain your free copy of the full Register of Electors as a candidate to help with your nomination process for **Orleton Parish**, form enclosed.

Absent Voters' Lists
To obtain your free copy of the Absent Voters' list as a candidate for **Orleton Parish**, form enclosed.

Candidates' Election Expenses Guidance – Part 3
Please read the guidance for candidates and agents found on the Electoral Commission website:
www.electoralcommission.org.uk/__data/assets/pdf_file/0006/146661/Candidate-spending-at-parish-and-community-elections-in-England-and-Wales.pdf

Candidates to register as a Data Controller
Under the Data Protection Act 1998, data controllers are required to register with the Information Commissioner's Office (ICO) if you collect and process data. Advice from the ICO is that **all data controllers will need to ensure that they are registered.** If you are required to be registered as a data controller then please read the guidance on political campaigning.
https://ico.org.uk/for-organisations/political/

I will write to candidates after **Tuesday, 13th December 2022** with further details of the election procedures.

Privacy Statement
We will only use the information you give us for electoral purposes. We will look after personal information securely and we will follow the data protection legislation. We will not give personal information about you or any personal information you may provide on other people to anyone else or another organisation unless we have to by law.

The lawful basis to collect the information in this form is that it is necessary for the performance of a task carried out in the public interest and exercise of official authority as vested in the Returning Officer as set out in Representation of the People Act 1983 and associated regulations.

Some of the information that is collected in this form is classified as special category personal data. This is processed for reason of substantial public interest as set out in Representation of the People Act 1983 and associated regulations. To process this type of information the Data Controller must have a relevant policy document that sets out how this information will be handled.

The Returning Officer is the Data Controller. Electoral Services Office, Town Hall, St Owen Street, Hereford, HR1 2PJ. Telephone: 01432 260107. Email: elections@herefordshire.gov.uk

You should refer to the Privacy Notice www.herefordshire.gov.uk/downloads/file/14271/electoral_services_privacy_notice for further information relating to the processing of personal data.

If you have a query regarding this correspondence, then please do not hesitate to contact the Elections Office on the above telephone number or email address during office hours.

Yours faithfully

COLETTE MAUND (AEA CERT.)
ELECTORAL SERVICES MANAGER/DEPUTY RETURNING OFFICER

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Election Timetable

Publication of notice of election		Monday, 5th December 2022
Delivery of nomination papers, consent to nominations and home address forms	On any working day during the hours stated on the notice of election until 4pm on	Tuesday, 13th December 2022
Deadline for delivery of nomination papers, consent to nominations and home address forms	4pm on	Tuesday, 13th December 2022
Deadline for withdrawals of nomination	4pm on	Tuesday, 13th December 2022
Publication of the Statement as to Persons Nominated	Not later than 4pm on	Wednesday, 14th December 2022
Deadline for receiving applications for registration		Thursday, 22nd December 2022
Deadline for receiving new postal vote and proxy postal applications, and for changes to existing postal or proxy votes	5pm on	Friday, 23rd December 2022
Deadline for receiving new applications to vote by proxy (not postal proxy or emergency proxy)	5pm on	Wednesday, 4th January 2023
First date that electors can apply for an emergency proxy	5pm on	Wednesday, 4th January 2023
Publication of notice of poll	Not later than	Wednesday, 4th January 2023
Publication of final notice of alteration of the electoral register		Thursday, 5th January 2023
Deadline for notification of appointment of polling and counting agents		Thursday, 5th January 2023
First day that electors can apply for a replacement for lost postal votes		Friday, 6th January 2023
Polling Day	**(7:00am to 10:00pm)**	**Thursday, 12th January 2023**
Last time that electors can apply for a replacement for spoilt or lost postal votes	5pm on	Thursday, 12th January 2023

Deadline for emergency proxy applications	5pm on	Thursday, 12th January 2023
Last time to the receipt of applications to alter the register due to clerical error or by notice of the court following registration appeal	9pm on	Thursday, 12th January 2023
Deadline for return as to election expenses		Thursday, 9th February 2023

CL	Parish Election	Candidate checklist

This checklist is designed to assist candidates standing in a parish council election[1] in England in preparing to submit their nomination, and should be read alongside the Electoral Commission's Guidance for candidates and agents.

Task	Tick
Nomination paper (all candidates)	
Add your full name – surname in the first box and all other names in the second	
Optional - Use the commonly used name(s) box(es) if you are commonly known by a name other than your full name and want it to be used instead of your full name	
Description – Party candidates can use a party name or party description shown on the Electoral Commission's website and supported by a certificate of authorisation from that party. Any candidate may use a description that is not likely to lead electors to associate the candidate with a registered political party or can use 'Independent' or leave this blank. Whatever you enter in this box will appear as your description on the ballot paper	
Subscribers – both subscribers must sign and have their name printed. Use your copy of the electoral register to make sure the elector number of both subscribers is accurate. When collecting subscriber information ensure that you explain what the information will be used for and that the information will be shared with the Returning Officer (RO).	
Method of submitting the form to the RO: in person (but not limited to yourself), by hand, to be accompanied by the home address form. It cannot be submitted by post, fax, email or other electronic means.	
Candidate's home address form (all candidates)	
Add your full name	
Add your home address in full	
Add your qualifying address, or qualifying addresses, to each of the relevant qualifications, and tick those which apply	
Add the full name and home address in full of the person who will witness your consent to nomination form. The home address form will not be accepted without this information.	
Please also complete part 2 of the form if you do not want to have your home address printed on the ballot papers, giving the name of the relevant area - this is the county/district/London borough which you home address is in - or, where outside the UK, the country in which your home address is situated and sign the form. Please submit part 2 of the home address form with your nomination papers, even if you do not want to withhold your home address from the ballot papers.	
Method of submitting the form to the RO: in person (but not limited to you), by hand, to be accompanied by the nomination form. It cannot be submitted by post, fax, e-mail or other electronic means.	
Candidate's consent (all candidates)	
You must be a British, Commonwealth or other European Union Citizen and not require leave to enter or remain in the United Kingdom or have indefinite leave to remain. You must also be 18 years old or older on the date you sign this form.	
You must declare that you meet at least one of the listed qualification(s) and **should cross through any that do not apply**. Those left should match the qualification(s) as given on your home address form.	

[1] This is not to be used for mayoral or principal area elections. Separate forms and guidance are available.

You must not sign the form if you are disqualified to stand. Make sure that you read the Electoral Commission guidance on standing for election as well as the legislation listed. If you are not sure if you are able to stand you should contact your employer (where relevant), consult the legislation or, if necessary, take your own independent legal advice.	
Add your full date of birth	
Sign and date the document in the presence of another person. You must not sign the consent form earlier than one calendar month before the deadline for submitting your nomination papers	
Get the other person to complete and sign the witness section. This should be the same person whose details you provided as your witness on the home address form.	
Method of submitting the form (which must include all pages of legislation) to the RO: in person (but not limited to yourself), by hand. It cannot be submitted by post, fax, email or other electronic means.	
Certificate of authorisation (party candidates only)	
Ensure the certificate contains the candidate's full name	
Check the certificate allows the registered party name or description given on the nomination paper to be used (or allows the candidate to choose to use the party name or any registered description)	
Ensure it is issued by the party Nominating Officer (or someone that they have authorised to issue it on their behalf) and that it is the original copy signed by that person.	
Method of submitting the form to the RO: in person (but not limited to yourself) or by post	
Request for party emblem (party candidates only)	
Write the name or description of an emblem registered by the party and published on the Electoral Commission's website	
Ensure the request is made by the candidate	
Method of submitting the form to the RO: in person (but not limited to yourself) or by post	

You must print off the forms in this pack before submitting them.

The following papers must be delivered **by hand**:

1a: Nomination paper
1b: Home address form (part 1 and part 2)
1c: Candidate's consent to nomination (including the pages of legislation)

The following papers can be delivered **by hand or by post**:

2: Certificate of authorisation
3: Request for a party emblem
4: Notice of withdrawal (must be delivered by hand if applicable)

The notice of election published by the Returning Officer will specify the times and exact location to which nomination papers must be delivered.

Ensure that where signatures are required, you submit the **original signed version** of each completed paper. Documents without original signatures cannot be accepted.

General Data Protection Regulation (GDPR)

Data protection legislation applies to the processing of all personal data. Please contact the Information Commissioner's Office for further information about how the legislation affects you.

When collecting subscriber information, you should point out what the information will be used for, how personal data will be processed and kept secure. The lawful basis to collect the information in these forms is that it is necessary for the performance of a task carried out in the public interest and exercise of official authority as set out in Representation of the People Act 1983 and associated regulations.

You should also explain that the information will be shared with the **Returning Officer**. For further information on data protection and data processing you should refer to the **Returning Officer** privacy notice on their website Electoral services privacy notice – Herefordshire Council

FOR OFFICE USE:		
Date delivered:	Time delivered:	Initials:

1a	Parish Election	Nomination paper

Election of Parish Councillor for the	
Parish of	[1]Orleton
Date of election:	Thursday, 12th January 2023

We, the undersigned, being local government electors for the said parish, do hereby nominate the under-mentioned person as a candidate at the said election.

Candidate's Details		
Candidate's surname		
Other forenames in full		
Commonly used surname (if any)		
Commonly used forenames (if any)		
Description (if any) use no more than six words		
Contact Details **(optional)** **Telephone No:** **Email Address:**		Mr/Mrs/Miss/ Ms/Dr/Other

	Signature	Print name	Electoral number	
			Polling district	Number
Proposer:				
Seconder				

[1] Insert name of parish.

Deliver to the **Returning Officer** no later than **4pm** on **Tuesday, 13th December 2022.**

Notes

1. The attention of candidates and electors is drawn to the rules for filling up nomination papers and other provisions relating to nomination papers contained in the election rules in the Local Elections (Parishes and Communities) Rules 2006 (as amended).

2. Where a candidate is commonly known by some title they may be described by their title as if it were their surname.

3. Where a candidate commonly uses a name which is different from any other name they have, the commonly used name may also appear on the nomination paper, but if it does so, the commonly used name (instead of any other name) will appear on the ballot paper.

4. But the ballot paper will show the other name if the returning officer thinks that the use of the commonly used name may

(a) be likely to mislead or confuse electors, or

(b) that the commonly used name is obscene or offensive.

5. An elector may not –

(a) subscribe more nomination papers than there are vacancies to be filled in the electoral area in which the election is held; or

(b) subscribe a nomination paper for more than one ward in a parish divided into wards.

6. In this form ‘elector’ –

(a) means a person whose name is registered in the register of local government electors for the electoral area in question on the last day for the publication of notice of election; and

(b) includes a person then shown in the register as below voting age if (but only if) it appears from the register that he will be of voting age on the day fixed for the poll.

7. However, a person who has an anonymous entry in the register of local government electors cannot nominate a candidate for election.

FOR OFFICE USE:		
Date delivered:	Time delivered:	Initials:

1a	Parish Election	Nomination paper

Election of Parish Councillor for the	
Parish of	[1]Orleton
Date of election:	Thursday, 12th January 2023

We, the undersigned, being local government electors for the said parish, do hereby nominate the under-mentioned person as a candidate at the said election.

Candidate's Details		
Candidate's surname		
Other forenames in full		
Commonly used surname (if any)		
Commonly used forenames (if any)		
Description (if any) use no more than six words		
Contact Details **(optional)** **Telephone No:** **Email Address:**		Mr/Mrs/Miss/ Ms/Dr/Other

	Signature	Print name	Electoral number	
			Polling district	Number
Proposer:				
Seconder				

[1] Insert name of parish.

Deliver to the **Returning Officer** no later than **4pm** on **Tuesday, 13th December 2022.**

Notes

1. The attention of candidates and electors is drawn to the rules for filling up nomination papers and other provisions relating to nomination papers contained in the election rules in the Local Elections (Parishes and Communities) Rules 2006 (as amended).

2. Where a candidate is commonly known by some title they may be described by their title as if it were their surname.

3. Where a candidate commonly uses a name which is different from any other name they have, the commonly used name may also appear on the nomination paper, but if it does so, the commonly used name (instead of any other name) will appear on the ballot paper.

4. But the ballot paper will show the other name if the returning officer thinks that the use of the commonly used name may

(a) be likely to mislead or confuse electors, or

(b) that the commonly used name is obscene or offensive.

5. An elector may not –

(a) subscribe more nomination papers than there are vacancies to be filled in the electoral area in which the election is held; or

(b) subscribe a nomination paper for more than one ward in a parish divided into wards.

6. In this form ‘elector’ –

(a) means a person whose name is registered in the register of local government electors for the electoral area in question on the last day for the publication of notice of election; and

(b) includes a person then shown in the register as below voting age if (but only if) it appears from the register that he will be of voting age on the day fixed for the poll.

7. However, a person who has an anonymous entry in the register of local government electors cannot nominate a candidate for election.

1b	Parish Election	Home address form

Parish council of	Orleton Parish Council
Date of election:	Thursday, 12th January 2023

You must complete Part 1

Only complete Part 2 if you do not wish your home address to be made public

Part 1: To be completed by all candidates		
Full name of candidate		
Home address (in full)		
Qualifying address: Add your qualifying address, or qualifying addresses (in full) to each of the relevant qualifications below (you can complete more than one qualification).		
Qualifications that apply (tick those which apply)		Address
(a) I am registered as a local government elector for the area of the parish named above		
(b) I have, during the whole of the preceding 12 months occupied as owner or tenant land or other premises in the parish named above		
(c) my principal or only place of work during the preceding 12 months has been in the parish named above		
(d) I have during the whole of the preceding 12 months resided in the parish named above or within 4.8 kilometres of it.		
Witness details		
Full name of the person who will witness the candidate's consent to nomination form		
Full home address of the person who will witness the candidate's consent to nomination form		
End of Part 1		

Part 2: To be completed only if you do not wish your home address to be made public. **Note: Please submit this part (part 2) of the home address form with your nomination papers, even if your home address is to be made public.**	
If you request that your home address is not made public then your address will not appear on the statement of persons nominated, notice of poll or the ballot paper. Instead the name of the relevant area in which your home address is situated (or country, if outside the UK), as explained below, will appear on the statement of persons nominated, notice of poll and the ballot papers.	
Statement: I require my home address not to be made public	
The relevant area my home address is situated in:	(insert name of relevant area)[2]
OR	
My home address is situated outside the UK. My home address is situated in:	(insert name of country)
Signature of candidate (only required where Part 2 above has been completed)	
Candidate's signature:	
Date:	

[2] the name of the "relevant area" in which your home address is situated (if your home address is in the UK)

- **For home addresses in England**:
  - if the address is within a district for which there is a district council, that district;
  - if the address is within a county in which there are no districts with councils, that county;
  - if the address is within a London borough, that London borough;
  - if the address is within the City of London (including the Inner and Middle Temples), the City of London; and
  - if the address is within the Isles of Scilly, the Isles of Scilly
- **For home addresses in Wales:**
  - if the address is within a county, that county;
  - if the address is within a county borough, that county borough
- **For home addresses in Scotland:**
  - the local government area in which the address is situated
- **For home addresses in Northern Ireland:**
  - the local government district in which the address is situated

Deliver both Parts 1 and 2 with the nomination form to the **Returning Officer** by no later than **4pm** on the last day to deliver nominations **(Tuesday, 13th December 2022).**

1c	Parish Election	Candidate's consent to nomination

*You must declare that you meet at least one of the listed qualification(s) below and may declare more than one qualification if applicable. **To do this, strike through any that do not apply.** Any qualification(s) that apply must match the information given on your home address form.

Date of election:	Thursday, 12th January 2023
I (name in full):	
hereby consent to my nomination as a candidate for election as councillor:	
of the parish of:	Orleton

I declare that on the day of my nomination, I am qualified and that, if there is a poll on the day of election, I will be qualified to be so elected by virtue of being on that day or those days a qualifying Commonwealth citizen, a citizen of the Republic of Ireland or a citizen of a Member State of the European Union, who has attained the age of 18 years and that

***a**. I am registered as a local government elector for the area of the parish of Orleton;	or
***b**. I have during the whole of the 12 months preceding that day or those days occupied as owner or tenant land or other premises in the parish named above;	or
***c**. my principal or only place of work during those 12 months has been in the parish named above;	or
***d**. I have during the whole of the last twelve months resided in that parish named above or within 4.8 kilometres of it.	

I declare that to the best of my knowledge and belief I am not disqualified for being elected by reason of any disqualification set out in, or decision made under, section 80 of the Local Government Act 1972, or section 34 of the Localism Act 2011 (copies of which are printed overleaf)

Note 1: A candidate who is qualified by more than one qualification may complete any of those which may apply.

Note 2: Disqualifications set out under s.81A of the Local Government Act 1972 only apply to a person who is subject to any relevant notification requirements, or a relevant order, made on or after 28 June 2022.

Date of birth:			**Signature:**	**Date of consent:**

Witness: I confirm the above-mentioned candidate signed in my presence.

Witness (name in full):	
Witness's signature:	

Notes: A candidate who is qualified by more than one qualification may complete any of those which may apply.

Local Government Act 1972

80. Disqualifications for election and holding office as member of local authority.

(1) Subject to the provisions of section 81 below, a person shall be disqualified for being elected or being a member of a local authority if he –

(a) holds any paid office or employment (other than the office of chairman, vice-chairman, deputy chairman, presiding member or deputy presiding member or, in the case of a local authority which are operating executive arrangements which involve a leader and cabinet executive, the office of executive leader or member of the executive) appointments or elections to which are or may be made or confirmed by the local authority or any committee or sub-committee of the authority or by a joint committee or National Park authority on which the authority are represented or by any person holding any such office or employment; or

(b) is the subject of a bankruptcy restrictions order or an interim bankruptcy restrictions order, or a debt relief restrictions order under Schedule 4ZB of the Insolvency Act 1986; or

(c) [This has been removed and no longer applies]

(d) has within five years before the day of election or since his election been convicted in the United Kingdom, the Channel Islands or the Isle of Man of any offence and has had passed on him a sentence of imprisonment (whether suspended or not) for a period of not less than three months without the option of a fine; or

(e) is disqualified for being elected or for being a member of that authority under Part III of the Representation of the People Act 1983.

(2) Subject to the provisions of section 81 below, a paid officer of a local authority who is employed under the direction of –

(a) a committee or sub-committee of the authority any member of which is appointed on the nomination of some other local authority; or

(b) a joint board, joint authority, economic prosperity board, combined authority, joint waste authority or joint committee on which the authority are represented and any member of which is so appointed;

shall be disqualified for being elected or being a member of that other local authority.

(2AA) A paid member of staff of the Greater London Authority who is employed under the direction of a joint committee the membership of which includes –

(a) one or more persons appointed on the nomination of the Authority acting by the Mayor, and

(b) one or more members of one or more London borough councils appointed to the committee on the nomination of those councils,

shall be disqualified for being elected or being a member of any of those London borough councils.

(2A) Subsection (2) above shall have effect as if the reference to a joint board included a reference to a National Park authority.

(2B) For the purposes of this section a local authority shall be treated as represented on a National Park authority if it is entitled to make any appointment of a local authority member of the National Park authority.

(3) Subsection (1)(a) shall have effect in relation to a teacher in a school maintained by the local authority who does not hold an employment falling within that provision as it has effect in relation to a teacher in such a school who holds such an employment.

(5) For the purposes of subsection (1)(d) above, the ordinary date on which the period allowed for making an appeal or application with respect to the conviction expires or, if such an appeal or application is made, the date on which the appeal or application is finally disposed of or abandoned or fails by reason of the non-prosecution thereof shall be deemed to be the date of the conviction.

81 Exception to provisions of section 80

(4) Section 80(2) and (3) above shall not operate so to disqualify –

(a) any person by reason of his being a teacher, or otherwise employed, in a school or other educational institution maintained or assisted by a county council for being a member of a district council by reason that the district council nominates members of the education committee of the county council

81A Disqualification relating to sexual offences etc

(1) A person is disqualified for being elected or being a member of a local authority in England if the person is subject to—

(a) any relevant notification requirements, or

(b) a relevant order.

(2) In this section "relevant notification requirements" means—

(a) the notification requirements of Part 2 of the Sexual Offences Act 2003;

(b) the notification requirements of Part 2 of the Sex Offenders (Jersey) Law 2010;

(c) the notification requirements of Part 2 of the Criminal Justice (Sex Offenders and Miscellaneous Provisions) (Bailiwick of Guernsey) Law 2013;

(d) the notification requirements of Schedule 1 to the Criminal Justice Act 2001 (an Act of Tynwald: c. 4).

(3) In this section "relevant order" means—

(a) a sexual harm prevention order under section 345 of the Sentencing Code;

(b) a sexual harm prevention order under section 103A of the Sexual Offences Act 2003;

(c) a sexual offences prevention order under section 104 of that Act;

(d) a sexual risk order under section 122A of that Act;

(e) a risk of sexual harm order under section 123 of that Act;

(f) a risk of sexual harm order under section 2 of the Protection of Children and Prevention of Sexual Offences (Scotland) Act 2005;

(g) a sexual risk order under section 27 of the Abusive Behaviour and Sexual Harm (Scotland) Act 2016;

(h) a restraining order under Article 10 of the Sex Offenders (Jersey) Law 2010;

(i) a child protection order under Article 11 of that Law;

(j) a sexual offences prevention order under section 18 of the Criminal Justice (Sex Offenders and Miscellaneous Provisions) (Bailiwick of Guernsey) Law 2013;

(k) a risk of sexual harm order under section 22 of that Law;

(l) a sexual offences prevention order under section 1 of the Sex Offenders Act 2006 (an Act of Tynwald: c. 20);

(m) a risk of sexual harm order under section 5 of that Act.

(4) For the purposes of subsection (1)(a), a person who is subject to any relevant notification requirements is not to be regarded as disqualified until—

(a) the expiry of the ordinary period allowed for making an appeal or application against the conviction, finding, caution, order or certification in respect of which the person is subject to the relevant notification requirements, or

(b) if such an appeal or application is made, the date on which it is finally disposed of or abandoned or fails because it is not prosecuted.

(5) For the purposes of subsection (1)(b), a person who is subject to a relevant order is not to be regarded as disqualified until—

(a) the expiry of the ordinary period allowed for making an appeal against the relevant order, or

(b) if such an appeal is made, the date on which it is finally disposed of or abandoned or fails because it is not prosecuted.

Localism Act 2011

Section 34(4) describes how a person may be disqualified from standing in local government elections under this section. The remaining provisions of section 34 do not directly affect a person's entitlement to stand for election

34 Offences

(1) A person commits an offence if, without reasonable excuse, the person—

(a) fails to comply with an obligation imposed on the person by section 30(1) or 31(2), (3) or (7),

(b) participates in any discussion or vote in contravention of section 31(4), or

(c) takes any steps in contravention of section 31(8).

(2) A person commits an offence if under section 30(1) or 31(2), (3) or (7) the person provides information that is false or misleading and the person—

(a) knows that the information is false or misleading, or

(b) is reckless as to whether the information is true and not misleading.

(3) A person who is guilty of an offence under this section is liable on summary conviction to a fine not exceeding level 5 on the standard scale.

(4) A court dealing with a person for an offence under this section may (in addition to any other power exercisable in the person's case) by order disqualify the person, for a period not exceeding five years, for being or becoming (by election or otherwise) a member or co-opted member of the relevant authority in question or any other relevant authority.

(5) A prosecution for an offence under this section is not to be instituted except by or on behalf of the Director of Public Prosecutions.

(6) Proceedings for an offence under this section may be brought within a period of 12 months beginning with the date on which evidence sufficient in the opinion of the prosecutor to warrant the proceedings came to the prosecutor's knowledge.

(7) But no such proceedings may be brought more than three years—

(a) after the commission of the offence, or

(b) in the case of a continuous contravention, after the last date on which the offence was committed.

(8) A certificate signed by the prosecutor and stating the date on which such evidence came to the prosecutor's knowledge is conclusive evidence of that fact; and a certificate to that effect and purporting to be so signed is to be treated as being so signed unless the contrary is proved.

(9) The Local Government Act 1972 is amended as follows.

(10) In section 86(1)(b) (authority to declare vacancy where member becomes disqualified otherwise than in certain cases) after " 2000 " insert " or section 34 of the Localism Act 2011 ".

(11) In section 87(1)(ee) (date of casual vacancies)—

(a) after "2000" insert " or section 34 of the Localism Act 2011 or ", and

(b) after "decision" insert " or order ".

(12) The Greater London Authority Act 1999 is amended as follows.

(13) In each of sections 7(b) and 14(b) (Authority to declare vacancy where Assembly member or Mayor becomes disqualified otherwise than in certain cases) after sub-paragraph (i) insert—

"(ia) under section 34 of the Localism Act 2011,".

(14) In section 9(1)(f) (date of casual vacancies)—

(a) before "or by virtue of" insert " or section 34 of the Localism Act 2011 ", and

(b) after "that Act" insert " of 1998 or that section ".

2	Parish Election	Certificate of authorisation

To accompany the nomination of a candidate standing on behalf of a registered political party. (Note: candidates standing on behalf of two or more parties require a certificate from each party and each must allow the same registered joint description to be used).

This certificate must be issued by the registered Nominating Officer of the party or by a person authorised to sign on their behalf.

This certificate authorises the candidate to use a specific registered description or the name of the party as registered with the Electoral Commission, or to use 'any registered description or the party name as registered with the Electoral Commission'.

This authorised party name or description can be included by the candidate on the nomination form. It is this which will appear as their description on the ballot paper. Party names and registered descriptions are listed on the Electoral Commission website (http://search.electoralcommission.org.uk).

Details of candidate to be authorised and the allowed description/party name	
Parish of	Orleton
Date of election	Thursday, 12th January 2023
The candidate (name in full):	
Name of the Political Party:	Political party registered with the Electoral Commission
I hereby certify that the candidate may include the following registered description or party name in their nomination form:	
Note: It is an offence to sign this form if you are not the party's registered nominating officer or authorised to do so by the party's registered nominating officer.	
Signature of party's registered Nominating Officer (or person authorised by the registered Nominating Officer):	
Name of person signing this form:	
Date:	

This form must be delivered to the **Returning Officer** no later than 4pm on the last day to deliver nominations **(Tuesday, 13th December 2022).**

3	Parish Election	Request for a party emblem

This form is for a candidate of a political party who is subject to a certificate of authorisation and who wishes to have a party emblem printed on the ballot paper next to their name.

Party emblems are listed on the Electoral Commission's website (http://search.electoralcommission.org.uk).

This form must be signed by the candidate.

Candidate's request for use of an emblem	
Parish of	Orleton
Date of election	Thursday, 12th January 2023
Candidate name in full:	
I request that the ballot paper shall contain, against my name, the following registered emblem (please identify which emblem if the party has registered more than one):	
Emblem to be used **(Please use name or description as on the Electoral Commission website):**	
Candidate's signature:	
Date:	

This form is only effective if delivered for a candidate standing on behalf of a political party to the **Returning Officer** by no later than 4pm on the last day to delivery nominations **(Tuesday, 13th December 2022).**

Candidates standing on behalf of more than one political party and using a joint description may choose one emblem from one of the parties that you are standing for. Please indicate the name of the party and the emblem name in the 'Emblem to be used' box above.

4	Parish Election	Notice of withdrawal

Election of Parish Councillor for the	
Parish area	Orleton
of Orleton Parish Council	
Date of election:	Thursday, 12th January 2023

To be completed by candidates seeking to **withdraw their nomination** and to be delivered to the Returning Officer at the place fixed for the delivery of nomination papers by 4pm on [19 working days before poll] **(Tuesday, 13th December 2022).** If the candidate is outside the United Kingdom please contact the Returning Officer for further advice.

I (candidate's name)			
of (address of candidate)			
having been nominated, **withdraw** my nomination as a candidate for the above election.			
Section 1 – To be completed by the candidate in the presence of a witness			
Signature of candidate		**Date**	
Section 2 – to be completed by witness			
Signature of witness		**Date**	
Print name of witness (in BLOCK CAPITALS)			

For official use only
Lodged _____ (date) _____ (time) _____

5	Parish Election	Request for electoral register

Parish of	Orleton
Date of election	Thursday, 12th January 2023

This form must be submitted to the **Electoral Registration Officer** for the electoral area. Some elections/referendums cover more than one registration area so you may need to apply to each area.

This form must be completed by the candidate.

Declaration of candidacy and confirmation of legal use of electoral register information	
Name of Candidate	
I declare that I am a candidate at the above named election. I will use my copy of the electoral register for electoral purposes and checking the validity of donations only. I will only allow others who are assisting me in my campaign to use my copy of the electoral register for the same purposes only. I understand that any use other than electoral or donation checking purposes is illegal and is punishable by a fine. In England and Wales, the fine is unlimited; in Scotland the fine can be up to £5,000. My request is for the register as at the last date for notice of election and any revisions of notices of amendments while I am a candidate.	
Signed by Candidate	

Delivery details		
My application is for the electoral register in (tick one box only):		
PDF format		
Data format		
Email address:		

Contact details (in case of query)	
Telephone	
Mobile	

This electoral register can only be supplied when you officially become a candidate. Further information on this is contained in Part 4 of the Electoral Commission Guidance for candidates and agents.

6	Parish Election	Request for a copy of the lists of postal and proxy voters

Parish of	Orleton
Date of election	Thursday, 12th January 2023

The lists of postal and proxy voters are maintained and held locally by the **Electoral Registration Officer**. Some elections/referendums cover more than one registration area so you may need to make separate requests to **each of the relevant Electoral Registration Officers**. Contact details can be found on www.yourvotematters.co.uk.

This form must be completed by the candidate.

The current list of proxy voters		
The final list of postal voters		
The final list of proxy voters		
The information will be supplied in data format.		
Email address:		
Contact details (in case of query)		
Telephone		
Mobile		