



ORLETON PARISH COUNCIL

Minutes of an Extraordinary Parish Council Meeting held on Tuesday 1 April 2025 at 12.00 noon in the Village Hall, Millbrook Way, Orleton

Present:

Councillors David Lane (Chair), Veronica Bishop, Ron Gittings, Michael Jones, Brian Powell and Barry Rogers.

1. **Apologies of absence** were received from Mark Simmons.
2. **Declarations of interest and written requests for dispensation on agenda items:** There were none.
3. **Resolution to exclude the public due to the confidential nature of the following employment matters.**
It was RESOLVED to exclude the public from the following confidential employment matter.
4. **Employment of new Clerk/RFO (Responsible Financial Officer) ... It was RESOLVED to:**
 - 4.1 Employ the candidate recommended by the Interview Panel – Alison Morgan.
 - 4.2 Offer 14 core hours per week.
 - 4.3 Pay a salary in line with SCP27 in recognition of the CiLCA qualification and previous experience.
 - 4.4 Commence employment on 7th April 2025.
5. **Employment aspects relating to outgoing Clerk/RFO:**
 - 5.1 Terms of handover period:
 - 5.1.1 It was RESOLVED that the outgoing Clerk would continue to be paid for 7 hours per week at the current SCP rate until 28th April 2025, in lieu of a 4 x week notice period.
 - 5.2 Arrangements for return of all parish council property:
 - 5.2.1 It was RESOLVED that all Council property would be collected from the outgoing Clerk by the Chair and Vice Chair, on Friday 4th April.

The Chair closed the meeting at 12.30

Signed *David Lane* Vice
Chairman Orleton Parish Council
David Lane 17.04.25