

Councillors are summoned to attend the next meeting of Orleton Parish Council on Thursday, 19 March 2026 at 6.00pm in Orleton Village Hall

****Members of the public & press are very welcome to attend****

AGENDA

- 1. To consider apologies for absence.**
- 2. To receive Declarations of Interest and written requests for Dispensation for this meeting.**
- 3. To note the appointment of Stacy Perry as Clerk to the Parish Council.**
 - 3.1 To approve HALC training for the Clerk at a cost of £1,100 plus VAT (4 sessions) and £415 for the portfolio submission to the SLCC.
- 4. To receive an update on the Parish Councillor vacancies.**
- 5. To consider the Minutes of the following meetings for approval:**
 - 5.1 The meeting of Orleton Parish Council on 20 November 2025.
 - 5.2 The meeting of Orleton Parish Council on 19 February 2026.
 - 5.3 Extraordinary Meeting of Orleton Parish Council on 9 March 2026.
- 6. Planning**
 - 6.1 To note the decision of the Planning Officer on the following applications:
 - 6.1.1 P253496/F – Land adj. Orchard Farm Comberton Orleton.**
 - 6.1.2 P260228/K – Kitchen Hill Road, Orleton SY8 4HP.** Work to trees can proceed.
 - 6.1.3 P253481/FH – 4 Mortimer Close, Orleton SY8 4PG.** Approved with conditions.
 - 6.1.4 P253672/PA4 – Whitestones Farm, Richards Castle, Herefordshire.** Prior approval not required.
 - 6.2 To note comments submitted by the Clerk under delegated powers:
 - 6.2.1 P260415/K – Works to Trees in a Conservation Area – 19 Mortimer Close, Orleton SY8 4PG** (General comment).
 - 6.3 To consider further applications, published since the last meeting, if any.
- 7. Finance**
 - 7.1 **Bank Reconciliation:** To review the reconciliation reports February 2026, for approval.
 - 7.2 **Budget Monitoring:** To receive an update on performance against budget (Q4/2025-26) and to agree a temporary loan of £5,000, to be repaid without interest, pending the resumption of banking authority for the Clerk.
 - 7.3 **Payments:** To consider payments.

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8 Herefordshire Council's Community Flood Signage Scheme

- 8.1 To note the training of Flood Wardens.
- 8.2 To note changes to the protocol for the positioning of flood barriers to provide for their position immediately below the entrance of the Village Hall.

9 Open session (limited to 15 minutes)

- 9.1 To receive a brief verbal report from Ward Councillor Dan Hurcomb.
- 9.2 To receive views of local residents on parish matters.

10 Community Matters

- 10.1 **Volunteer roles:** To consider recruitment for the role of Parish Footpaths Officer and Parish Tree Officer.
- 10.2 **Orleton Recreation Association:** To receive an update from Cllr Powell.
- 10.3 **Orleton Village Hall:** To receive an update from Cllr Jones; and to consider appointment of Parish Councillor to undertake the flying of occasional flags at the VH.
- 10.4 **Defibrillators:** To receive an update from Cllr Jones.

11 Annual Parish Meeting

- 11.1 To consider the provision of refreshments and speakers for the meeting on the 13 May 2026.

12 To consider dates for Parish Council meetings from May 2026-2027:

- 12.1 2026: May 21, June 18, July 16, Sept 17, Oct 15, Nov 19
- 12.2 2027: Jan 21, Feb 18, March 18, April 15.

13 Land Drainage Volunteers

- 13.1 To note correspondence from Clear Councils of 4th March 2026 and their receipt of Risk Assessments and Method Statements for the use of Strimmers and hedge cutters.
- 13.2 To approve the use of Strimmers and hedge Cutter by the Land Drainage Volunteers.
- 13.3 To receive a report on current activities.

14 Highway Flood Alleviation Scheme

- 14.1 To receive an update on attenuation works and the Natural Flood Management Scheme.
- 14.2 To receive an update on works to break-out the culvert adjacent to the B4361.
- 14.3 To note correspondence sent to the Highway Authority of 26 February and consider any response.
- 14.4 To note the decision of the Highway Authority not to proceed with flood alleviation works to improve drainage of the B4361 in the vicinity of the Maidenhead junction due to cost.
- 14.5 To exclude members of the public from the meeting for discussion of the following agenda items 17.6 and 17.7 for discussion of privileged legal advice and legal options.
- 14.6 To consider a briefing note dated 7 July 2025, on legal process and cost benefit.

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14.7 To consider the appointment of Ladders Solicitors with instructions to serve a notice

14.8 To agree a community engagement and media strategy.

15 Matters for inclusion on the next agenda

16 To note date of next meeting: 23 April 2026 at 6:00pm

Agenda items to the Clerk no later than Friday, 9 April 2026
(clerk@orleton-pc.gov.uk)

Next Meeting: Thursday, 23 April 2026, 6:00pm, Orleton Village Hall

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CLERK/RFO

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